

SUPERVISOR'S OFFICE

David Cummings, Supervisor
Colleen Salmon, Bookkeeper
542-1231

TOWN CLERK'S OFFICE

Dawn Izydorczak, Town Clerk &
Tax Collector
Jennifer Heberling, Deputy Clerk
542-4573

ASSESSOR'S OFFICE

Rebecca Baker, Assessor
Julie Brady, Clerk
542-4574

BUILDING/ZONING/PLANNING

Christine Falkowski, Planning &
Building Administrator
Ralph Migliaccio, Code Enforcement
Julie Brady, Zoning Clerk
542-4574

TOWN HALL FAX-542-3702

COURT OFFICE

Sandy Pietrowski, Court Clerk
542-4575, 542-5824-fax

HIGHWAY DEPARTMENT

Mike Bassanello, Superintendent
Debbie Forrestel, Clerk
542-5412, 542-2837- fax

Town Hall Hours:

Monday - Friday
8:00am-4:30pm

Bookkeepers Hours:

Monday - Friday
8:30am - 2:30pm

Assessor's Hours:

Monday & Thursday: 8am-2pm
Tuesdays-8am - 4:30pm

Court Office Hours:

Monday-Thursday
9:00am - 3:00pm
Fridays 9:00am-12:00pm

Highway Dept.

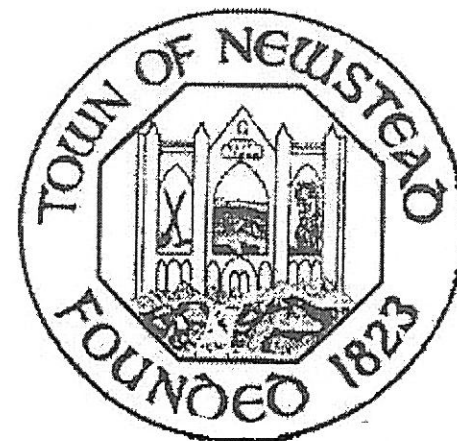
Summer Hours:

(Daylight Savings date
thru Labor Day)
Monday- Thursday
7:00am - 5:00pm

Highway Dept.

Winter Hours:

(After Labor Day thru
change to Daylight Savings)
Monday - Friday
8:00am - 4:30pm



**TOWN OF
NEWSTEAD**

**GENERAL
INFORMATION
&
FEES**

2013

Town Board Meetings are held every 2nd & 4th Monday beginning at 8:00pm with a work session held prior at 7:15pm. Additional work sessions are held the 1st and 3rd Mondays starting at 7:30pm.

Planning Board Meetings are held the 1st & 3rd Monday of each month starting at 7:30pm.

Zoning Board Meetings are held the 4th Thursday of each month as needed.

For agendas and minutes or any other information visit our web site at www.erie.gov/newstead

General Town Fees:

Marriage License:	\$40.00
Certified Copy of Vital Record:	\$10.00
Duplicate Tax Bill:	\$1.00/receipt
Miscellaneous Copies:	\$0.25/page
Town Map:	\$1.00
Master Plan Copy:	\$15.00
Returned Check Fee	\$20.00

Dog License Fees:

- spayed/neutered:	\$10.00 annually
- unsplayed/un-neutered:	\$20.00 annually
- new tag fee:	\$3.00
-Multiple Dog Permit:	\$25.00 annually
-enumeration fee:	\$10.00
- returned dog fee:	\$25.00 plus expenses
- dog adoption fee:	\$55.00
- dog violations: 1st conviction	\$35 to \$100
2nd conviction within 3 years	\$60 to \$150
3rd conviction within 3 years	\$100 to \$200

Building/Zoning Fees:

New residential construction: \$0.25/SF

Residential Addition (over 400 SF will be calculated as new construction): \$0.50/SF (up to 400 SF)

Building permit renewal for 6 months (50% of original permit fee or \$100 whichever is more): \$100 minimum or 50% of original fee

Residential Accessory Structures (Garages, Barns, Etc.): \$0.15/SF

Residential remodeling (involving exposure of framing, structural repairs or mechanical work): \$0.25/SF

Other Residential Construction (roofs, siding, decks, outdoor furnaces): \$50

Building without a permit: DOUBLE the FEE

Certificate of Occupancy/Compliance: \$50

Driveway permit with culvert: \$275

Driveway permit without culvert: \$50

Demolition: \$50

Review by Town Engineer, if necessary: \$225 minimum

Fill/ Pond permit: \$50 + engineering fees

Manufactured homes no garage: \$75; with garage: \$125

Rezoning (10 acres or Less): \$500 + Engineering Fees*

Rezoning (more than 10 acres):*fees above +\$25/acre over 10 ac.

Signs Permanent (fixed or movable): \$50

Sign Review Fee by Planning Board: \$100

Variance Request to Zoning Board of Appeals: \$200

Special Use Permit - Filing: \$100

Renewal: \$50

Subdivision - Minor application fee: \$200

Engineering Fee: \$225 min.

Greenspace Fee: \$750 per lot

-Major application Fee: \$350

Engineering Fee: \$500 min.

Greenspace Fee: \$750 per lot

Subdividing without approval: Normal Fees + \$500